

Title 4 – Codification of Board Policy Statements

Chapter 17

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Section 1. Assessment of Registration Fees and Tuition

1. The Board of Regents shall establish tuition rates for students who are not residents of Nevada, and registration and other fees to be assessed all students. The process for establishing the tuition rates and registration fees is set forth in this Section and the following principles shall guide the process for establishing tuition and fee rates across the System:
 - a. **Shared Responsibility.** Tuition and fee levels shall reflect the shared responsibility, benefits, and needs of the students, the state, and the institution.
 - b. **Access and Affordability.** Maintaining affordability by ensuring that all students can enroll at a NSHE institution by virtue of the cost of attendance and an appropriate financial aid package.
 - c. **Predictable Pricing.** Increases in tuition and fees shall be predictable and managed so that the quality of education is not compromised to the extent this is feasible. Once established pursuant to Subsection 2 or approved by the Board for specific years pursuant to Subsections 5 through 7, the registration fees and non-resident tuition rate shall not be changed for or during the specific years except in emergency situations or extreme circumstances.

2. **NSHE Predictable Pricing Program** – Except as otherwise provided in Subsections 5 through 7 for certain NSHE professional schools, to provide predictable pricing of tuition and registration fees for students, the tuition and registration fees for resident and nonresident students shall be established pursuant to this Section as of May 1st of each year for a minimum of four future academic years. The tuition and registration fees for the four academic years shall be published no later than June 1st annually in a table in the NSHE
 - a. **Registration Fees** – On an annual basis on or before May 1st, the Chancellor shall update the table published in the NSHE to add a subsequent academic year in which the registration fees are set so that the increase is equivalent to the most recent Higher Education Price Index (HEPI) available, but this increase shall not exceed six percent. The first update shall occur on May 1, 2019, for academic years 2021-2022 and 2022-23, such that four years of registration fees are established as required by this Section as of May 1, 2019.
 - b. **Tuition and Other Charges**
 - i. **Tuition** – In addition to registration fees, nonresident students also pay a tuition charge. On an annual basis on or before May 1st, the Chancellor shall update the table published in the NSHE to add a subsequent academic year in which the nonresident tuition increases for full-time undergraduate and graduate students (enrolled in 7 or more credits) will equal the most recent HEPI available, but this increase shall not exceed six percent. The Chancellor shall also update the table to add a subsequent academic year in which the nonresident tuition for part-time students (enrolled in 6 or fewer credits) will equal an amount calculated by multiplying the registration fees for the subsequent academic year established pursuant to this Section by 110 percent. The first update for nonresident tuition shall occur on May 1, 2019, for academic years 2021-2022 and 2022-23, such that four years of tuition are established as required by this Section as of May 1, 2019.

- ii. Distance Education Tuition Charge – Nonresident students enrolled exclusively in distance education courses will, in addition to registration fees, pay a tuition charge equaling the registration fees times 50 percent. The tuition charge will be assessed only to nonresident students who are residing outside of Nevada during the semester in which enrollment in the distance education course(s) occurs. On an annual basis on or before May 1st, the Chancellor shall update the table published in the NSHE _____ to add a subsequent academic year for the distance education tuition charge in an amount required pursuant to this paragraph based on the registration fee for the subsequent academic year, as established by the Chancellor pursuant to this Section. The first update shall occur on May 1, 2019, for academic years 2021-2022 and 2022-23, such that four years of distance education tuition charges are established as required by this Section as of May 1, 2019.
 - c. Notification – On an annual basis on or before May 5th, the Chancellor shall notify the Board of Regents of the most recent HEPI adjustment and the registration fees and tuition established for the subsequent academic year that will be published in the table in NSHE _____ pursuant to this Section. At the same time the Chancellor notifies the Board of Regents, the Chancellor shall also notify the institutional Presidents and the student government presidents of the information provided to the Board of Regents pursuant to this paragraph. If the Board of Regents determines that due to emergency situations or extreme circumstances a higher or lower adjustment in the registration fees or tuition for the subsequent academic year may be required, the Chair of the Board shall direct the Chancellor to create a Committee composed of institutional and student representatives to submit recommendations by a specific date regarding the registration fees or tuition for the subsequent academic year for the consideration of the Board.
 - d. Publication on NSHE Websites – Each institution shall maintain a webpage on their respective websites for the NSHE Predictable Pricing Program. The webpage must set forth the tuition and registration fees for the next four years, as published annually in the table in the NSHE _____. The webpages must also provide information that assists students in calculating their tuition and registration fees for at least four years.
3. Student Financial Assistance – In order to improve the access of all students and to encourage participation in higher education, an amount equal to at least 10 percent of the total registration fee at the community colleges (lower division only) and at least 15 percent of the total registration fee for all other institutions including upper-division at the community colleges, net the amounts distributed to other fee categories, will be dedicated to student financial assistance. These percentages are target amounts that must be achieved by academic year 2022-23.
4. Institutional Incentives – If desired, NSHE institutions may implement tuition or fee incentives in order to further the goals of the NSHE Master Plan and institutional strategic plans. Among the purposes of such incentives, if implemented, would be to increase student access, improve efficiencies in enrollment management and space utilization, and enhance time-to-degree objectives. The decision for adopting a tuition incentive rests with the Board of Regents upon recommendation of the institution President and the Chancellor. The institution must absorb the costs internally in the event there is no state support for such incentives. Such incentives may include a graduation incentive program under which students are guaranteed one registration fee rate over four years at a university or the state college in pursuing a bachelor's degree or over two years at a community college in pursuing an associate's degree.

- b. Every even numbered year, the President of the University of Nevada, Las Vegas or the President's designee will chair a university committee composed of the Dean of the William S. Boyd School of Law, student government representatives from the law school, administrative officers, and a representative from the Chancellor's Office. The committee will gather and review data and make recommendations to the Chancellor and the Board on an appropriate level of tuition and fees to be assessed all students in the William S. Boyd School of Law at UNLV. The recommendation of this committee will be presented to the Board of Regents for its consideration and action.

7. Tuition and Fees: School of Dental Medicine at UNLV

4. In addition, institutions may refer delinquent accounts receivable of \$100.00 or more and overdue loans of any amount to a collection agency following written notification to the student or former student.
5. Institutions must publish on their institutional website-the NSHE delinquent accounts policy,

Section 6. Registration Fees and Nonresident Tuition Rates

Registration fees and nonresident tuition rates shall be approved by the Board biennially in even-numbered years in accordance with the provisions established in Section 1 of this Chapter.
(B/R 2/5)

Section 7. Tuition and Fees, University of Nevada School of Medicine

Resident and nonresident tuition and fees for students of the University of Nevada, Reno School of Medicine and the University of Nevada, Las Vegas School of Medicine shall be approved by the Board biennially in accordance with the provisions established in Section 1 of this Chapter.
(B/R 9/18)

Section 8. Tuition and Fees, William S. Boyd School of Law Students

Resident and nonresident tuition and fees for the William S. Boyd School of Law shall be approved by the Board biennially in accordance with the provisions established in Section 1 of this Chapter.
(B/R 2/05)

Section 9. Tuition and Fees, School of Dental Medicine

Resident and nonresident tuition and fees for students of the University of Nevada, Las Vegas School of Dental Medicine shall be approved by the Board in accordance with the provisions of Section 1 of this Chapter.
(B/R 9/18)

Section 10. Tuition Charges, University Studies Abroad Consortium

Out-of-state students participating in the University Studies Abroad Consortium are exempt from nonresident tuition charges when enrolling in USAC courses at the University of Nevada, Las Vegas or the University of Nevada, Reno.
(B/R 3/04)

Section 11. Tuition Charges, Fort Valley State College Courses

Out-of-state minority students enrolled at Fort Valley State College in the State of Georgia who participate in a 3+2 math and engineering program at the University of Nevada, Las Vegas are exempt from nonresident tuition charges.
(B/R 3/04)

Section 12. Special Reduced Tuition and Fees

[Note: Subsections 1 and 2 of this Section were indefinitely suspended effective June 17, 2011.]

1. In-state residents 62 years of age or older shall be permitted to register for credit or as auditors in any course without registration or application or admission fees except as otherwise provided in this Section. A person must reach 62 years of age on the first day of the first scheduled class meeting to be eligible. If the individual registers for more than one class within a semester or term, the earliest scheduled class meeting will determine eligibility. The consent of the course instructor may be required for all such registration.
 - a. This policy is effective during the fall and spring terms only and is applicable to those courses where space is available.
 - b. Such registration shall not entitle a person to any privileges usually associated with registration; e.g., student association membership, health service, intercollegiate athletic tickets.
 - c. Registration fees associated with the William S. Boyd School of Law; the University of Nevada, Reno School of Medicine; University of Nevada, Las Vegas School of Medicine and the University of Nevada, Las Vegas School of Dental Medicine are not eligible under this policy.
 - d. Academic credit courses that lead to a degree or certificate, including state-supported distance education course, independent learning, and continuing education courses, are eligible for the fee waiver. Non-state-supported courses are not eligible for waiver under this policy.

[The provisions of this Subsection are indefinitely suspended effective June 17, 2011.]

2. Non-matriculated native speakers of any foreign language may be permitted to register without fee for credit or as auditors in literature courses in that language. The consent of the course instructor may be required for all such registration.

[The provisions of this Subsection are indefinitely suspended effective June 17, 2011.]

3. Any member of the active Nevada National Guard, including a Nevada National Guard recruit, or the child or spouse of a person who was killed while performing duties as a member of the Nevada National Guard, may be permitted to register for credit without a registration fee or, except as otherwise provided, laboratory fee(s).
 - a. This policy is applicable during Fall and Spring terms only.
 - b. State-supported academic credit-bearing courses that lead to an undergraduate or graduate degree or certificate, including distance education courses, independent learning, and continuing education courses are eligible for the fee waiver. Self-supporting courses, including independent study and correspondence courses, are not eligible for waiver under this policy.
 - c. Laboratory fees associated with all courses numbered below the 300 level are eligible for waiver under this policy. Exceptions to the waiver of laboratory fees include: 1) per semester fees, such as the Health Service fee; 2) Special course fees for purposes other than class supplies – including individual instruction, third-party charges, and special transportation requirements; 3) fees for actual class cost in excess of \$100; and 4) technology fees.

- d. A person to whom the fee waiver is awarded shall be deemed a bona fide resident of Nevada for tuition purposes.
- e. To be eligible for the fee waiver, the member must be in good standing or a recruit of the active Nevada National Guard at the beginning of and throughout the entire semester for which the waiver is granted. The member who fails to remain in good standing shall reimburse the Board of Regents for the semester's waived registration fees and laboratory fees and will not be allowed to register for additional courses until the debt is paid in full.
- f. To remain eligible for the fee waiver, the student must achieve at least a minimum 2.00 semester grade point average in order to maintain subsequent eligibility for the fee waiver. The student who fails to maintain a 2.00 semester grade point average shall reimburse the Board of Regents for the semester's waived registration fees and laboratory fees and will not be allowed to register for additional courses until the debt is paid in full.
- g. The institution shall request the Adjutant General to verify the membership in the active Nevada National Guard of a person who is seeking or has been granted the fee waiver. The institution shall request the Adjutant General to verify that a person is the child or spouse of a member who was killed while performing duties as a member of the Nevada National Guard.
- h. If a fee waiver is granted to a Nevada National Guard recruit and the recruit does not enter full-time National Guard duty within one (1) year after enlisting, the student shall reimburse the Board of Regents for all previously waived registration fees and laboratory fees if the failure to enter full-time National Guard duty is attributable to the recruit's own conduct.
- i. A child of a person who was killed while performing duties as a member of the Nevada National Guard may use the waiver for 10 years after he attains 18 years of age or, if he enrolls in an NSHE institution before age 18, for ten years after the date of enrollment. The spouse of a person who was killed while performing the duties as a member of the Nevada National Guard may use the waiver for ten years after the date

4. A member of the active Nevada National Guard who reenlisted may, in lieu of using the waiver himself or herself and regardless of whether the member utilized a waiver pursuant to Subsection 3 before reenlistment, and for only one eligible person per reenlistment: 1) assign such a waiver to his or her spouse or child for credits applicable toward the course work required for the award to the spouse or child of an associate degree, baccalaureate degree or certificate at any school within the System, or; 2) reassign such a waiver to his or her spouse or child, as applicable, if the person to whom the waiver was assigned originally does not use the waiver to attend a school within the System as a full-time or part-time student.
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Section 15. Fee Waivers for Recipients of the Congressional Medal of Honor

1. A member or veteran of the Armed Forces of the United States who is a recipient of the Congressional Medal of Honor or a child of such a member or veteran shall be permitted to register without registration fees, laboratory fees, or other mandatory fees provided that the student:
 - a. Completes the Free Application for Federal Student Aid (FAFSA); and
 - b. Provides a Certificate of Eligibility for Veterans Administration educational benefits and/or the Veterans Administration Vocational Rehabilitation & Employment benefit.
2. The waiver shall be granted to a student who enrolls in a program leading to a certificate, associate, bachelor's, master's, or professional degree.
3. A student to whom the fee waiver is awarded shall be deemed a bona fide resident of Nevada for tuition purposes.
4. The institution may request such documentation as it deems necessary to verify the student is a member or veteran of the Armed Forces of the United States and a recipient of the Congressional Medal of Honor or the child of such military member or veteran.
5. An eligible child of a military member or veteran awarded the Congressional Medal of Honor may use the waiver:
 - a. For 10 years after the child reaches the age of 18; or
 - b. If the child enrolls at an institution prior to turning 18, for 10 years after the date of such enrollment.
6. The amount of the waiver must be equal to:
 - a. If a student is entitled to receive any federal educational benefit for a semester, the balance of registration fees, laboratory fees, and other mandatory fees assessed against the student that remain unpaid after the student's account has been credited with the full amount of the federal education benefits to which the student is entitled for that semester; or

Section 16. Fee Waivers for Native Americans

1. A Native American student who is a member of a federally recognized Indian tribe or nation or certified by the enrollment department of such a tribe or nation or by the Bureau of Indian Affairs as being a descendant of an enrolled member of a tribe or nation, regardless of membership status, shall be permitted to register without registration fees, laboratory fees, and any other mandatory fees provided that the individual:

a. Is admitted pursuant to Title 4, Chapter 16;

b. Is:

i. A bona fide resident pursuant to Title 4, Chapter 15;

ii. A member or descendant of an enrolled member of an Indian tribe or nation, all or part of which is located within the boundaries of the State of Nevada; or

iii. Currently resides on (qualified tribal) land, whether the student is (i) a

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3. Fees for each community service, continuing education or other self-supporting course shall be variable and flexible to cover the costs of the instructor's salary, supplies and equipment needed, and appropriate overhead costs. Except as otherwise provided, authority to set fees for community service, continuing education or other self-supporting courses is delegated to the President. Institutions may establish deferred payment plans pursuant to Section 16 of this Chapter.
4. No capital improvement fees or student activity fees shall be assessed for community service or continuing education courses.
5. The courses shall be wholly supported from registration and other fees and not from state appropriated funds.
6. Self-Supporting Pricing Model for Credit Courses. For credit courses offered to select professional audiences as part of a customized graduate, certificate or specially designed undergraduate program, and where an outside organization (such as a private firm, company or governmental agency) is fully funding the costs of the program, the President or his/her designee may approve an exception to in-state and out-of-state fees and tuition. For these programs, NSHE institutions may implement a market-competitive, self-supporting pricing model designed to account for all fixed- and variable-costs associated with the development, implementation and evaluation of the customized program. All courses offered through these special programs must be reviewed and approved by the same academic processes used for traditional courses and would not be submitted for State General Fund support. Self-Supporting Pricing Programs must be designed primarily for working adults, and must meet one or more of the following criteria:
 - a. Offers flexible scheduling options;
 - b. Offers flexible course delivery options;
 - c. Offers ancillary services such as evening or weekend services such as academic advising, registration, financial aid; program-specific career advising; book delivery services, etc.;
 - d. Assists in the implementation of degree-completion programs for non-traditional students
 - e. Promotes greater geographic dispersion of institution programs;
 - f. Results from an outgrowth of planning with area employers to develop programs to meet their workforce training needs; or
 - g. Provides customized Certificate, Master's degree or undergraduate adult education programs.

(B/R 3/17)

Section 20.

2. Each institution shall determine the payment schedule and number of deferred fee payments allowed but all payments are due no later than the end of the semester or course.
 3. Any unpaid balance on a deferred fee payment schedule becomes a student accounts receivable on the due date and is treated as an official fee hold for future registration, transcript privileges and final grade reports. Disenrollment/eviction procedures may be instituted, if necessary.
 4. A penalty fee of 10 percent with a minimum of \$10 shall be charged on the deferred payment not paid by the due date.
 5. Contracts for a veteran's deferment of fees are available for those students receiving educational benefits from the Department of Veterans Affairs. Eligibility is determined by the veteran's coordinator or designee on campus.
 6. The Controller or designee may allow a payment plan on an individual basis.
 7. Upon the recommendation of the Financial Aid Office, the Controller or designee may allow student fees to be deferred pending the receipt of financial aid. The Controller or designee may waive the imposition of any penalty due to the unavailability of financial aid.
- (B/R 3/17)

Section 21. Refund Policy

1. Each institution shall establish procedures governing the refund of registration fees, nonresident tuition, and other student fees, including special course fees that shall be approved by the Board and published in the institution's course catalog or on its website. These provisions must include a schedule of dates for refunds and the corresponding percentages that may be refunded.
2. Upon presentation of documentation and approval of the institution, a refund of registration fees and nonresident tuition may be given upon official withdrawal from a course(s) at any time during the semester in the following circumstances:
 - a. Deployment of a student in the United States Armed Forces;
 - b. Death or incapacitation resulting from an illness or injury of the student or spouse, child, parent, or legal guardian of the student that prevents the student from returning to school for the remainder of the semester;
 - c. Verifiable error on the part of the institution;
 - d. Involuntary job transfer as documented by employer; or
 - e. Other exceptional circumstances beyond the control of the institution or the student.
3. Each institution may estutio002 T6.6 (he)12 (:))TJ 0 Tc 0 Tw 246 (abl)2.6 o11.3 (j i)2.6 ces.2 (r)hc 0 Tw

5. For the purpose of providing educational benefits for veterans, NSHE institutions shall comply with the refund and other applicable policies as required under Title 38 of the Code of Federal Regulations, Part 21.

(B/R 9/16)

Section 22. Student Association and Health Service Participation

1. All community college students are members of their respective student government associations except those in programs for which no student activity fee is assessed (e.g., community service courses and school district cooperative agreements).
2. All students enrolled at the state college and universities are members of their respective student government associations or graduate student associations, if organized.
3. Students registering for seven (7) credits or more, undergraduate or graduate, at UNLV, are eligible for treatment at their respective health services during the academic year. A reduced health service shall be available to all UNLV students in summer programs.

(B/R 6/22)

Section 23. Late Registration Fee

A late registration fee of up to \$50 per course may be assessed to students who don't meet the course registration deadline. Late registration fee exceptions may be granted by the institution when registration was delayed due to circumstances beyond the student's control.

(B/R 12/13)

Section 24. Late Payment Fee

A late payment fee of up to \$25 may be assessed for payments received after the payment

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Responsibility for implementing this policy is delegated to the Presidents up to a maximum of \$50.00 per course. Courses requiring fees higher than \$50.00 require Board of Regents approval. (B/R 2/09)

Section 28. Student Health Insurance Program

Institutions may adopt a mandatory health insurance program in which specific student groups (as defined by the institution and approved by the Board) must provide evidence of health insurance coverage or purchase health insurance through a System program. (B/R 6/13)

Section 29. Residence Hall and Food Service Rates

The Board of Regents shall approve residence hall and food service rates for all NSHE institutions, excluding rates for conferences or other activities that are not exclusively for enrolled students. (B/R 12/08)

Section 30. Differential Program Fees

1. NSHE institutions may bring forward annually for Board approval differential program fees to be retained by the institution that would be assessed in addition to registration fees. Each institution must establish procedures to ensure that student input is appropriately sought that must include a review of existing special course fees in the process of developing a differential program fee.
2. Upon the establishment of a differential program fee, all existing special course fees associated with the same program shall be eliminated, except those that are designated to cover the cost of consumables associated with a specific course.
3. Differential program fees shall be limited to high cost and/or high demand programs only, and such requests must be accompanied by documentation justifying the higher cost for students.
4. Except for clinical and applied health programs, differential program fees shall be limited to upper-division (300-400 level) and graduate level (500 level and above) courses.

Section 31. Refund of Residence Hall and Food Services Charges, UNLV

1. Refunds of residence hall and food service charges are permitted only for those students withdrawing totally from the University or who have been released from contract obligations.
2. Refunds will be determined by the per diem cost of room and board for unused services.
3. Changes to be effective Summer 2003.
4. For special refunds required by the Higher Education Act of 1992 for first-time students receiving financial aid under Title IV, see Section 14 of this Chapter.
(B/R 12/08)

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